

Hollymead Citizens Association
Board of Directors Meeting
June 4th, 2007
7:00 p.m. – 9:00 p.m.
Silver Thatch Inn

Approved Minutes

Board Members Present

Charlie Smith (President)
Pete Chapman (Vice President)
Glenn Wait
Jim Bone
Nancy Zingrone

Trish Cuthbert (Treasurer/Secretary)

1. Approval of April 9th Minutes

April 9th Minutes approved – no objections

2. Approval of April 30th Minutes

April 30th Minutes approved – no objections

3. Approval of June 4th Agenda

Agenda approved – no objections

4. Reports from Standing Committees

a. Pool Operations

Pete reports that Jason Halloran has resigned from pool management and that Pete is now Pool Manager, that the pool is clean, the teams are up and running, an inventory has been made of needed repairs, new furniture is in place, shade sails have been ordered, and Pete is investigating chlorination and pool lights. Jason Halloran's request for further reimbursement, and source of funds for pool repairs were also discussed.

b. Treasurers Report

Trish presents the treasurers report – approved with no objections.

Trish leads discussion which includes current efforts to find the best CD rates for the reserve account, setting up a finance committee meeting the week of June 19th, employee taxes under the pool contract, efforts to collect back dues, procedures for collection if back dues are not forthcoming, and in keeping with established HCA policy, notes that names of individuals whose dues are 271 or more days past due will be sent to HCA lawyer Jim Bolling for further collection efforts.

c. Trash

Jim Bone reports trash contractor has promised to limit trash collection to hours after 7:00 a.m.

d. Neighborhood Liaison

Charlie circulates email proposal from TEC, Inc. to survey, conduct borings and provide report on condition of the lake bed of Lake Hollymead. Charlie notes that submitted bid is lower than money already allocated for the purpose, thus no new motion is needed to accept the bid.

e. Townhouse Liaison

Nancy brings up the request made at the April 30th Annual meeting that some kind of planting be done to provide a barrier between the Somer Chase Townhome backyards and South Hollymead Drive. Matter referred to the grounds committee.

f. Neighborhood Watch

No report on neighborhood watch.

g. Communications

Charlie discusses the next newsletter and its content, notes that the neighborhood pool party is scheduled for June 15th and the neighborhood yard sale for June 16th and suggests that advertising for the yard sale needs to be done. Glenn moves that \$100 be spent on a newspaper ad, and \$220 on banners that can also be used for future yard sales. Pete seconds the motion. Motion passes unanimously.

h. Design Review

Glenn reports that 3 Design Review requests have been approved and that the status of any outstanding requests will be reviewed.

i. Grounds

Charlie reports that the waterline to the corner will be installed. He also notes that a flooding problem exists along South Hollymead drive that is currently being controlled by sandbags. Jim moved that \$500 be allocated to investigate and solve this problem. Pete seconded. The motion passed unanimously.

j. Beautification (Landscaping)

No report.

k. Nominating Committee

It was noted that we have one vacant one-year post.

5. Old Business

No old business.

6. New Business

a. Election of Officers

1. Glenn nominates Charlie Smith for President. Pete seconds. Motion carries unanimously.
2. Nancy nominates Pete Chapman for Vice-President. Jim seconds. Motion carries unanimously.
3. Jim nominates Nancy Zingrone for Secretary. Glenn seconds. Motion carries unanimously.
4. Trish Cuthbert to remain as Treasurer.

The nominated slate was presented for election. All nominees elected unanimously.

b. Committee Assignment

The following committee assignments were made:

Beautification

Anna Freshwater (Chair)

Communications

Charlie Smith (Chair)

Nancy Zingrone

Condominium Liaison
Ivo Romenesko (Chair)

Design Review
Glenn Wait (Chair)
Nancy Zingrone

Finance
Charlie Smith (Chair)
Pete Chapman
Trish Cuthbert

Grounds
Nancy Zingrone (Chair)
Glenn Wait

Pool
Jim Bone (Chair)
Pete Chapman

Neighborhood Liaison
Charlie Smith (Chair)
Anna Freshwater

Neighborhood Watch
Anna Freshwater (Chair)

Nominations
Pete Chapman (Chair)
Ralph Lee
John Shoupe

Townhome Liaison
Carole McIvor (Chair)
Nancy Zingrone

Trash
Jim Bone (Chair)
Charlie Smith

c. Review of HCA Documents

Charlie led discussion of the need to have the HCA documents reviewed for compliance with state laws and regulations. Charlie moved that HCA lawyer Jim Bolling be given the remit and that \$2500 be allocated for his compensation. Pete seconded. Motion passed.

7. Next Meeting Date – July 9th, 2007

8. Adjournment

Charlie Smith moved the meeting be adjourned. Pete seconded. Motion passed unanimously.