

Hollymead Citizens Association
Board of Directors Meeting
September 10th, 2007
7:00 p.m. – 9:00 p.m.
Silver Thatch Inn

Approved Minutes

Board Members Present

Pete Chapman (Vice President)

Nancy Zingrone (Secretary)

Jim Bone

Anna Freshwater

Glenn Wait

Carole McIvor

Trish Cuthbert

1. Approval of September 10th 2007 Agenda

Jim Bone moved to accept Agenda, Pete Chapman seconded. Agenda was approved.

2. Approval of July 9th 2007 Minutes

Glenn Wait moved to accept July 9th Minutes. Jim Bone seconded. Minutes were approved.

3. Comments from HCA Members

Jeff Qureshi, an HCA member, was in attendance. He raised issues related to trash pick-up prior to 7 a.m. on some Hollymead streets. He suggested that two amendments to our contract be requested from our Trash service: that pick up for all streets in Hollymead should begin after 7 a.m., and that reminder for renewal should be extended to six months prior to contract's expiration rather than six weeks as contract already states. Jim Bone agreed to look at contract, and to determine whether contract can be uploaded to HCA website.

4. Treasurer's Report

Trish Cuthbert introduced September balance sheets, profit and loss and aging summary.

5. Reports from Standing Committees

a. Pool Operations

Pete Chapman gave a general report on the pool season. He listed items in need of repair or replacement including new faucets and urinals in bathrooms, new chlorinator and sand filter for pool. He agreed to bring figures on a conversion to a salt water system to October 8th meeting. He noted that G&C Design is doing a pressure study to determine if the baby pool is leaking. He also noted that tables, chairs and chaises had been bought for next season. Discussion of pool fees for single members was tabled for a future meeting.

b. Finance Report

Questions were raised as to progress of collection efforts, and to procedures surrounding providing new homeowners with HCA documents. It was decided to table discussion of collection efforts until October meeting with principle questions being: How are current collection efforts going? What is the exact policy regarding collection and how may that be improved?

c. Trash

Jim Bone led additional discussion on Jeff Quereshi's points about timing of pick-up and reminders for renewal. Requests were made for a specific list of what Trash service will recycle.

d. Neighborhood Liaison

Jim Grace from Forest Lakes was welcomed to the Board meeting. He introduced and discussed the Hollymead Lake Sediment Study and its findings, in particular the impact of run-off from the construction on the opposite side of Route 29. Jim Grace also read a letter he is presenting at the Albemarle County Board of Supervisors Meeting on the 12th of September protesting the impact of construction run-off on Hollymead Lake. He asked if the letter, which is signed by the Forest Lakes Community Association, could also be signed by the HCA. Glenn Wait moved that the Hollymead Citizens Association sign the letter. Jim Bone seconded. The motion passed unanimously.

Jim Grace also proposed that a depth survey is needed to further document the condition of Hollymead Lake. \$8200 is needed to conduct the depth survey. Glenn Wait moved that the Hollymead Citizens Association approve the depth survey and allocate its share of \$4100 to the cost. Pete Chapman seconded. The motion passed unanimously.

Jim Grace also mentioned that on October 17th in the Insurance Drive area of Hollymead there will be an event in which all six candidates for the County Board will be available for questions and answers. Jim Grace will send information regarding the process of submitting questions to Charlie Smith.

e. Townhouse Liaison

No report was given.

f. Neighborhood Watch

Anna Freshwater noted that block captains are still needed and she will be writing an appeal to be included in the September Newsletter.

g. Communications

Nancy Zingrone agreed to take over the preparation of the HCA newsletters. She asked committee chairs to send items to her by September 15th.

h. Design Review

Glenn Wait noted that there are a number of visible violations of the HCA documents regarding architecture review around the community. Discussion centered on the need to bring Board policy into compliance with HCA documents or to amend HCA documents to fit Board policy. It was decided to table the discussion until October 8th meeting.

i. Grounds

Nancy Zingrone presented an estimate from Bartlett Tree Service for removal of lightning-struck tree on Easy Lane. It was decided that Bartlett Tree Service needed to itemize their estimate and resubmit and that other arborists and tree removal companies should be consulted.

j. Beautification (Landscaping)

Anna Freshwater presented an estimate from K & H Landscaping for removal of the dead pine on the corner as well as the reseeding of the grass in that area. She also discussed plans to hire Garden Barn to plant flowers around the Hollymead Sign and on the corner. Problems with the playground and the budget available for repairs was discussed. The possibility of combining Grounds and Landscaping budgets so as to hire a landscaping service to take care of all the work was also discussed.

k. Nominating Committee

Jeff Qureshi volunteered for the vacancy on the Board. He was asked to get his CV to Pete Chapman for the nominating committee.

6. Old Business

The sale/lease of common land to Peace Lutheran Church was brought up. The discussion at the July meeting was reviewed. It was decided to table the item until the October meeting.

7. New Business

a. The possibility of having a management company take over some or all of the functions of the various committees of the Board was discussed. It was decided that proposals might be requested and discussed at a future meeting.

b. Anna Freshwater noted that Ray Gaines at 1712 Easy Lane is having trouble with beavers. She suggested that USDA be called to remove the beavers at the HCA's expense. Pete Chapman moved that USDA be called and that funds be approved for the removal. Glenn Wait seconded. The motion passed unanimously.

8. Next Meeting Date – October 8th, 2007

9. Adjournment

Glenn Wait moved to adjourn, Jim Bone second, and the motion passed unanimously.