

Hollymead Citizens Association  
Board of Directors Meeting  
January 14th, 2008  
7:00 p.m. - 9:00 p.m.  
Silver Thatch Inn

**Approved Minutes**

Board Members Present

Charlie Smith (President)  
Pete Chapman (Vice President)  
Nancy Zingrone (Secretary)  
Glenn Wait  
Jim Bone  
Anna Freshwater  
Trish Cuthbert (Treasurer)

1. Approval of January 14<sup>th</sup>, 2008 Agenda  
Agenda was approved without objections.

2. Approval of November Minutes  
Approved with minor edits.

3. Comments from HCA Members  
No HCE Members present.

4. Secretary/Treasurer's Report  
Trish Cuthbert reviewed the to date Profit and Loss and Accounts Receivable reports and led a discussion comparing 2007 budget numbers to 2007 real expenditures. Total assets are \$39,649.63, or \$10,000 over our 2007 expenses. Need for Financial Committee meeting noted to move reserves into a money-market account with a better return. Also discussed was: the path reserves, sending the accounts of 3 HCA members with dues over 271 days old to collection.

5. Reports from Standing Committees

a. Pool Operations

Pete Chapman reported that he is making weekly inspections of the pool and pool area, that membership applications have already been received, that a firm quote is still needed on the salte water converson for the pool. Pool fees for 2008 were discussed. Glenn Wait moved that family fees should be set at \$280 if paid by May first, or \$320 after May 1st;

couples at \$180 by May 1st, or \$200 thereafter; singles at \$100 if paid by May 1<sup>st</sup> or \$120 thereafter. Pete Chapman seconded the motion. It passed unanimously.

Pete Chapman presented pool maintenance budget. After discussion Jim Bone moved to accept the budget. Glenn Wait seconded. Pete Chapman abstained from the vote. The motion passed unanimously.

b. Finance Committee

Finance Committee decided to meet Monday, February 4<sup>th</sup>, 2008.

c. Trash

Jim Bone reported that everything is accepted for recycling with the exception of pizza boxes and a notice will be circulated in the March newsletter. Another bulk pick-up will be scheduled in April and recycling info will be added to the website and distributed through an email to the Yahoo group.

d. Neighborhood Liaison

Charlie noted that Forest Lakes Citizens Association is interested in joint management of the lake. Discussion tabled for future meeting.

e. Townhouse Liaison

No report was given.

f. Neighborhood Watch

Anna Freshwater presented a report. Among the topics discussed was notification procedures if sex offenders live in the neighborhood. The discussion was tabled for a future meeting.

g. Communications

Nancy Zingrone reported that a system for uploading minutes to the website was in preparation. The next newsletter mail-out date was set for March 15<sup>th</sup>.

h. Design Review

Glenn Wait reported that the Design Board had not received new requests. It was decided that complaints about neighbors' yards should be forwarded to Design Review.

i. Grounds

Previously the Board has approved that unsteady pines near Charlie Smith's home were on common ground and needed to be removed. Charlie Smith requested reimbursement for the removal of one that had designated for future removal but fell onto his property before it was removed. Nancy Zingrone moved that the Board reimburse Charlie for the removal expense. Jim Bone seconded the motion. Charlie Smith abstained from the vote. The motion passed unanimously.

j. Beautification (Landscaping)

Anna Freshwater reported that she and Nancy Zingrone would be setting up interviews with James River Landscaping, KNH Landscaping and Merriweather Landscaping in February to take over mowing and other aspects of grounds maintenance.

k. Nominating Committee

Pete Chapman noted that 3 serving Board members' terms will expire in April, Ivo Romenesko, Carole McIvor and Jeff Qureshi. Discussion was tabled until the next meeting to give Pete a chance to check with these individuals as well as look for new nominees if needed.

6. Old Business

No old business was raised.

7. New Business

No new business was discussed.

8. Next Meeting Date – March 3<sup>rd</sup>, 2008

9. Adjournment.

Glenn Wait moved that the meeting should be adjourned. Pete Chapman seconded. The motion passed unanimously.