

Hollymead Citizens Association  
Board of Directors Meeting  
March 9<sup>th</sup>, 2009  
7:00 p.m. – 9:00 p.m.  
Silver Thatch Inn

**Approved Minutes**

Board Members Present

Charlie Smith (President)  
Nancy Zingrone (Secretary)  
Jim Bone  
Jeff Boutet  
Anna Freshwaster  
Stephanie Johnson

Trish Cuthbert (Treasurer)

1. Approval of February 9<sup>th</sup>, 2009 Minutes

Minutes approved with amendments.

2. Approval of March 9th, 2009 Agenda

3. Comments from HCA Membership

None present.

4. Secretary/Treasurer's Report

Trish Cuthbert led a discussion of the HCA Balance Sheet, HCA Profit & Loss Statement and the AR Aging Summary, highlighting the accounts that are being sent to collection.

5. Reports from Standing Committee

a. Pool Operations

Jim Bone reported that the paper registration forms were ready and a Google Doc version was also ready for upload. Sixty members had already signed up. Charlie Smith noted that the pool management contract had been signed. GNC Designs was contracted to do repairs and maintenance on the pool, with Pete Chapman, as the Pool Manager, overseeing GNC's work. The details of the operations cost estimates were discussed as were various needs for repair and upgrade including the drains and mats in the bathrooms. Nancy Zingrone moved to accept KNH's quotation for pool drain repair/replacement and to allocate \$5300 from reserve to pay KNH. Jeff Boutet seconded. The motion passed unanimously.

Jim Bone reviewed complaints about the noise level produced by music playing at the pool. He noted that noise levels would be tested and a policy established. A discussion of the optimum number of memberships took place. Nancy Zingrone moved that a limit of 90 external memberships be accepted. Stephanie Johnson seconded. The motion passed unanimously.

Membership card options and guest fee rates were discussed. The problems of membership and guest fee enforcement was brought up and several suggestions were made. Signage at the pool for exits, and Pool Rules were also discussed. Rules updates and signage were referred to the Pool Committee. Nancy Zingrone moved that Pool Guest Fees be set at \$3.00 on weekdays and \$4.00 on weekends. Jim Bone seconded. The motion passed unanimously.

b. Finance

No report was given.

c. Trash

No report was given.

d. Neighborhood Liaison

No report was given.

e. Townhome Liaison

Charlie Smith continued the discussion of noise at the pool from the perspective of Silver Thatch Inn and the near-by townhome residents.

f. Neighborhood Watch.

Anna Freshwater noted that Ben Arbogast had joined the Neighborhood Watch Committee and would be taking over some of her duties.

g. Communications

Nancy Zingrone noted that the March newsletter had been turned over to Trish Cuthbert for mailing and uploaded to the HCA website. Trish discussed the contents of the proxy. Jeff Boutet reviewed the work on the new website.

h. Design Review

Jeff Boutet reviewed HCA rules on fencing. He also reported on the work of the Recreation Committee and noted that a recreational plan would be presented at a future meeting. Various options for expanding/improving the Pool House were brought up and discussed.

i. Grounds/Landscaping

Anna Freshwater presented a letter of complaint from one neighbor about another. The details of the complaint were discussed. Charlie Smith and Jeff Boutet volunteered to check on the situation personally and report back to the Board.

Anna Freshwater presented the bids received for cleaning trees off the dams and led a discussion of the amount of work entailed. Anna also reported on the "No Trespass" sign issue. A homeowner near one of the ponds had requested them. After discussion, all signage issues were deferred to the Recreational Committee.

j. Nominating Committee Report

No report was given.

6. Old Business

a. Lake Trail

Anna Freshwater led further discussion of the Lake Trail project, its location and the possibility of volunteer labor to complete the trail. The plan was referred to the Recreation Committee.

7. New Business

No new business was raised.

8. Next Meeting Date: May 11<sup>th</sup>, 2009

9. Meeting was adjourned.

With no objections, the meeting was adjourned.