

Hollymead Citizens Association
Board of Directors Meeting
May 11th, 2009
7:00 p.m. – 9:00 p.m.
Silver Thatch Inn

Approved Minutes

Board Members Present

Charlie Smith (President)
Nancy Zingrone (Secretary)
Jim Bone
Jeff Boutet
Tracy Byam
Ivo Romenesko

Trish Cuthbert (Treasurer)

1. Approval of May 11th, 2009 Agenda
Agenda approved.

2. Approval of Previous Minutes

Ivo Romenesko moved that March 9th Minutes be approved with amendments. Charlie Smith seconded. Motion passed unanimously. The 2009 Annual Meeting Minutes were read and amended for approval at 2010 Annual Meeting.

3. 2009 Officer Elections

- a. Jim Bone nominated Charlie Smith for President. Jeff Boutet seconded. No other nominations were made. Motion passed unanimously.
- b. Nancy Zingrone nominated Jim Bone for Vice President. Charlie Smith seconded. No other nominations were made. Motion passed unanimously.
- c. Jim Bone nominated Nancy Zingrone for Secretary. Jeff Boutet seconded. No other nominations were made. Motion passed unanimously.
- d. Jim Bone nominated Trish Cuthbert for Treasurer. Jeff Boutet seconded. No other nominations were made. Motion passed unanimously.

4. 2009 Committee Assignments

Jeff Boutet moved that the following committee assignments be accepted:

Jeff Boutet: Communications, Design Review (Chair), Recreation (Chair)

Tracy Byam: Design Review, Landscaping & Grounds

Charlie Smith: Finance (Chair), Neighborhood Liaison (Chair), Nominations, Recreation, Trash

Stephanie Johnson: Landscaping & Grounds, Pool, Recreation

Carole McIvor: Townhome Liaison (Chair)

Ivo Romenesko: Condominium Liaison (Chair)

Jim Bone: Finance, Nominations (Chair), Pool (Chair), Recreation, Trash (Chair)

Anna Freshwater: Landscaping & Grounds (Chair), Neighborhood Liaison, Pool, Recreation

Nancy Zingrone: Communications (Chair), Townhome Liaison

Trish Cuthbert: Finance.

Jim Bone seconded. The motion passed unanimously.

5. Comments from HCA Membership

No HCA Members were present.

6. Secretary/Treasurer's Report

Trish Cuthbert presented the HCA Transaction Report from January 1st through May 11th, the AR Aging Summary, the Profit and Loss, and the Balance Sheet. She explained that asterisked individuals on the AR Aging Summary all got dues reminders. Those with double asterisks were sent to the HCA lawyer for collection. About \$10,000 in past due HCA membership fees had already been received. Jim Bone led a discussion about the cost of the collection in terms of filing fees and legal costs. On the Profit and Loss, Trish noted that we are down about \$20,000 in pool membership. Charlie Smith and Jim Bone discussed the pool budget. It was noted that 64 of the memberships are individuals who are not members of the Hollymead Citizens Association.

7. Reports from the Standing Committees

a. Pool Operations

Jim Bone gave the report. He noted that memberships are lower than expected but the income received so far is greater than that received by this time last year. To recruit more memberships, Jim Bone was authorized to put up signs, and to place ads in local papers. He also reviewed the repairs to the pool and the pool area and the plan to add more shade if more memberships are obtained.

b. Finance

No report beyond the Treasurer's report mentioned above was given.

c. Trash

No report was given.

d. Neighborhood Liaison

Charlie Smith reported that he had heard from someone who wanted to put together an association of homeowners' associations. He also said that Forest Lakes will help with the construction of the crossover bridge for the Lake Trail project.

e. Townhome Liaison

No report was given.

f. Neighborhood Watch

Jeff Boutet warned about reports from homeowners saying that people had been seen in the neighborhood claiming to be selling vacuums but trying to get into homes instead. He suggested a post for the Yahoo group to make people aware of the situation. Jeff also mentioned that his Scouts are looking for Eagle Scout projects. Ivo Romenesko brought up the issue of safety around the neighborhood, including what should be the rules for skateboarders.

g. Communications

Nancy Zingrone described what she had already received for the June newsletter. It was decided that an article should be included that talks about the efforts to get dues payments caught up. Jeff Boutet reported on the progress of the new website. There was a brief discussion about a Facebook group for Hollymead. Jeff Boutet volunteered to set one up.

h. Design Review

Jeff Boutet reported on three recently approved requests for a new roof, a new deck and a new fence, none of which will change in color or style from the roof, deck and fence being replaced. Charlie Smith reported on improvements on some yard problems discussed at previous meetings, and also talked about the yard work situation at the bank-owned home for sale on Robin Lane.

i. Landscaping & Grounds

No report was given.

j. Nominating Committee Report

No report was given.

6. Old Business

a. Lake Trail

No report given.

b. Pond Maintenance

Charlie Smith noted that we need to take care of the ponds this year, and that the cost is probably going to be around \$100,000. Charlie will be soliciting bids for the work.

7. New Business

a. Billing to the Hollymead Square Condominiums

Ivo Romenesko raised questions about charges to the Hollymead Square condominiums for HCA membership. He presented a spreadsheet of charges and pointed out problems with the calculations. The issues was referred to the Finance Committee who will rework the charges and re-present the 2009 budget to the Board.

b. Fuel Surcharge on Trash Contract

Trish Cuthbert mentioned that the Trash contractor is still charging fuel surcharges even though this charge is not allowed by the new contract. Charlie Smith will contact the company and take care of this. Jeff Boutet asked how the billing to homeowners for trash has traditionally been done in Hollymead. Charlie Smith led a discussion of the history of handling trash payments.

c. Recreation Committee

Jeff Boutet summarized what had been done so far on the possible changes to the playground including quotes for equipment. He also asked about the budget for trails. A separate Recreation Committee meeting was scheduled for May 18th at 7:00 p.m. at Charlie Smith's house. Some discussion followed dealing with the topics that should be covered at that meeting.

9. Next Meeting Date: June 8th, 2009

Jim Bone moved that the following schedule be set up for meetings over the summer: Monday, June 8th, 2009 at 7:30 p.m., at the Silver Thatch; Tuesday, July 21st, 2009 at 7:00 p.m. at Charlie Smith's house; no meeting in August, and Monday, September 14th, at 7:30 p.m. at Silver Thatch Inn. The motion carried with 5 "aye" votes and 1 "nay."

9. Meeting was adjourned.

With no objections, the meeting was adjourned.