

Hollymead Citizens Association
Board of Directors Meeting
September 14th, 2009
7:30 p.m. — 9:00 p.m.
Silver Thatch Inn

Approved Minutes

Board Members Present

Charlie Smith (President)
Nancy Zingrone (Secretary)
Tracy Byam
Trish Cuthbert
Anna Freshwater
Stephanie Johnson
Carole McIvor

Trish Cuthbert (Treasurer)

Hollymead Citizens Present

Ben Arbogast, Chair of the Neighborhood Watch Committee
Norma Romero
Marie Souder

1. Approval of September 14th Agenda

No objections were raised and the agenda was approved.

2. Approval of the July 22nd Minutes

No objections were raised and the minutes were approved

3. Comments from the HCA Membership

Marie Souder raised objections to the way in which the Lake Trail was approved. She felt that her efforts to contact the board went unanswered and that due diligence had not been done on the project. Charlie Smith and Anna Freshwater reviewed the due diligence done with HCA members at the last Annual Meeting and through the Yahoo groups since then, stating that the comments had been 100% positive with no negative comments raised officially to the Board except those raised by the Souders at the Annual Meeting. The Board agreed to work with the Souders to ameliorate the impact on their property.

HCA Member Norma Romero brought up the problem of her dues and the fees that have been levied. Charlie Smith and Trish Cuthbert reviewed the situation with her. The Board declined to waive the fees.

4. Secretary/Treasurer Reports

No Secretary's Report was given. Trish Cuthbert gave the Treasurer's Report. Pool fees were up significantly in 2009 due to increased pool memberships from individuals and families living outside of Hollymead. Guest fees were also seven times higher than 2009 dues. Trish Cuthbert also presented the HCA Balance Sheet, Profit and Loss and Aging Summary, leading the discussion of the particulars.

5. Reports from the Standing Committees

a. Pool Operations

Stephanie Johnson gave the Pool Committee Report. She noted that pool management was very good in 2009 and that a lot of compliments had been received from pool members throughout the season. The baby pool leak was fixed without charge; the drains were soon to be installed by KNH; rusted chairs were fixed. Charlie Smith requested that the Pool Committee come up with a wish list for 2010 so that anticipated expenses could be incorporated into the 2010 Budget. Trish Cuthbert noted that \$5,000 remained in their 2009 budget so that some repairs/purchases might be made before the end of the year. Ideas for pool membership cards were discussed and referred to the Pool Committee. Stephanie Johnson noted that the Pool Committee would firm up their plans for the 2010 pool season and report them to the Board at a later date.

b. Finance

Trish Cuthbert reported that the switching of the CDs to Union Bank and Chevy Chase was complete. It was decided to send bank statements to Nancy Zingrone while the Board is still without a Vice President.

Stephanie Johnson noted that the pool snack bar broke even though the kids who worked the snack bar were paid for their time. Getting a snack bar re-stocking budget to the volunteer snack bar manager before the Pool season was discussed.

c. Trash

Charlie Smith noted that a bulk trash pick-up day had been established for October 16th and that there had been no complaints about trash service in recent months.

d. Neighborhood Liaison

Charlie Smith reported that he talked to Dave Shiflett of the Forest Lakes Board about connecting our trail to the Forest Lakes trail. A discussion followed in which Anna Freshwater showed the Lake Trail map and pointed out possible locations for the connections.

e. Townhome Liaison

Charlie Smith summarized the problems Somer Chase have been having with a home owner who believes that the common area behind her townhome is her property. The management company for Somer Chase will be marking the area for clarification.

f. Neighborhood Watch

Ben Arbogast reported that the Neighborhood Watch network is working perfectly; evidence of this was the response to the theft of bicycles this past summer. The Block Captain on the street where the theft occurred was the first responder; the situation was resolved within 24 hours of the theft report.

g. Communications

Nancy Zingrone agreed to do a website review and get John Oliver working on updating the site. She noted that Jeff Boutet believed he and John would be able to get the new website ready to roll out over the winter season.

h. Design Review

No report was given.

i. Landscaping & Grounds

Anna Freshwater led the discussion. She clarified how often hanging branches are taken care of; described the time frame for removing the pine trees along the pool side of the Silver Thatch parking lot; discussed the types of trees that are being considered as replacements. The Board consensus was to get

this project done and the new trees planted as soon as possible but with consultation with the owners of the Silver Thatch. Trish Cuthbert confirmed that there were sufficient funds remaining in the Landscaping and Grounds budget to cover the project.

Charlie Smith reviewed a complaint made by the Masons of Maiden Lane who have groundhogs burrowing under their deck and house. The Board agreed to allocate the funds to trap and relocate the groundhogs.

j. Nominating Committee Report
No report was given.

k. Recreation Committee
No report was given. The Board congratulated the Recreation Committee for a great job done on the new playground.

6. Old Business

The Lake Trail was discussed briefly in terms of what was left to do on the trail and who might help with the project.

Charlie Smith reported that he is working on the pond maintenance plan. He fielded some questions on stocking the ponds.

7. New Business No new business was raised.

8. Next Meeting Date: Monday, October 12th, 7:30 p.m., Silver Thatch Inn

10. Meeting was adjourned.